



CALIFORNIA  
DEPARTMENT OF  
EDUCATION

**JACK O'CONNELL**  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

April 13, 2010

Kris Perry, Executive Director  
California Children and Families Commission  
2389 Gateway Oaks Drive, Suite 260  
Sacramento, CA 94530

Dear Ms. Perry:

I would like to express my sincere appreciation to the California Children and Families Commission (First 5 California) for their fiscal and programmatic support of the California Quality Improvement System Advisory Committee (CAEL QIS) created by Senate Bill 1629 (Chapter 307, Statutes of 2008). The hard work and commitment of CAEL QIS members and the early learning community toward creating solid recommendations to build a quality early learning system is something of which we can all be proud. The support of First 5 California has made it possible for CAEL QIS to do this important work.

The Head Start Act, 42 *United States Code* 9801, calls for the governor of each state to appoint an Early Learning Advisory Council (ELAC). In November, Governor Arnold Schwarzenegger signed an executive order to create California's Early Learning Council. To accomplish the ELAC work, I am again requesting First 5's financial assistance of \$2 million over the next three years to support our efforts. These funds would be used to cover committee costs, including staff support and travel expenses. A copy of the proposed budget and summary is enclosed.

The federal funding application for ELAC is due on August 1, 2010. Together with our partners, we have begun the work of completing the application. We look forward to an opportunity to work out the details of an interagency agreement to facilitate this venture. With the successful implementation of ELAC, California could potentially receive \$10 million in federal funds as part of the American Recovery and Reinvestment Act (ARRA) of 2009. We see this effort as a significant step in reducing the achievement gap and improving the quality of services to our youngest learners.

Thank you for your generous support and dedication towards improving the quality of early learning for California's children. If you have any questions regarding this subject, please contact Camille Maben, Director, Child Development Division, by phone at 916-324-0730 or by e-mail at [cmaben@cde.ca.gov](mailto:cmaben@cde.ca.gov).

Sincerely,

A handwritten signature in blue ink that reads "Jack O'Connell".

JACK O'CONNELL

JO:al  
Enclosure

**Budget for the Early Learning Advisory Council (ELAC)**

	<b>2010–11</b>	<b>Transition from California Early Learning Quality Improvement System (CAEL QIS) Personnel*</b>	<b>2011–12</b>	<b>2012–13</b>	<b>3 Year Total</b>
<b>Child Development Division Staff</b>					
.10 Administrator	\$ 27,842.40	.40	\$ 37,123.20	\$ 37,123.20	\$ 102,088.80
1.0 Education Programs Consultant**		0.0	\$ 83,448.00	\$ 83,448.00	\$ 166,896.00
Education Programs Consultant	\$ 83,448.00	1.0	\$ 83,448.00	\$ 83,448.00	\$ 250,344.00
Education Programs Consultant	\$ 83,466.00	1.0	\$ 83,448.00	\$ 83,448.00	\$ 250,344.00
Education Research and Evaluation Consultant	\$ 83,448.00	1.0	\$ 83,448.00	\$ 83,448.00	\$ 250,344.00
1.0 Associate Governmental Program Analyst**		1.0	\$ 64,176.00	\$ 64,176.00	\$ 128,352.00
.75 Office Technician	\$ 28,881.00	1.0	\$ 38,508.00	\$ 38,508.00	\$ 105,897.00
Benefits @ 35%	\$ 107,473.59		\$ 165,759.72	\$ 165,759.72	\$ 438,993.03
Supplies/Equipment	\$ 8,000.00		\$ 5,000.00	\$ 3,000.00	\$ 16,000.00
Travel/Per Diem	\$ 4,000.00		\$ 9,000.00	\$ 9,000.00	\$ 22,000.00
Other Fixed Costs	\$ 7,000.00		\$ 19,119.00	\$ 19,119.00	\$ 45,238.00
<b>Subtotal</b>	<b>\$ 433,540.99</b>		<b>\$ 672,477.92</b>	<b>\$ 670,447.92</b>	<b>\$ 1,776,496.83</b>
<b>Committee Expenses</b>					
Travel/Per Diem	\$ 10,000.00		\$ 35,000.00	\$ 35,000.00	\$ 80,000.00
Sub Committee Travel/Per Diem	\$ 4,000.00		\$ 14,000.00	\$ 14,000.00	\$ 32,000.00
Printing/Publications/Supplies			\$ 8,000.00	\$ 8,000.00	\$ 16,000.00
Experts/Consultation			\$ 40,000.00	\$ 40,000.00	\$ 80,000.00
Meeting Facilities/Audio Visual			\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
<b>Subtotal</b>	<b>\$ 14,000.00</b>		<b>\$ 107,000.00</b>	<b>\$ 107,000.00</b>	<b>\$ 228,000.00</b>
Departmental Indirect	\$ 55,495.08		\$ 101,332.13	\$ 101,072.13	\$ 257,899.34
<b>TOTAL</b>					<b>\$ 2,262,396.17</b>

\*As of 2011–12, the currently First 5 California funded CAEL QIS positions will become ELAC office staff.

\*\* These positions are currently funded by CAEL QIS money.

## **Budget Summary**

The California Department of Education (CDE) is currently in the process of building a unit that will include one administrator, four consultants, one analyst, and one office technician. The CDE is currently in the process of hiring the administrator to lead the efforts of the ELAC. We hope that First 5 will assist in the selection of an administrator by being part of the interview panel.

We propose that the ELAC will meet six times per year. The budget reflects reimbursement for travel expenses for ELAC members and CDE staff. We assume that the Council will establish sub committees. The budget includes reimbursement for travel expenses for that as well.

We also assume that the ELAC will continue to use experts and consultant services as was done by the California Early Learning Quality Improvement System Advisory Committee. The budget includes funds to pay for consultation fees.