



AGENDA

Jennifer Kent, Chair
 Magdalena Carrasco
 Conway Collis
 Patrick Duterte, Vice Chair
 Kathryn Icenhower, Ph.D.
 Joyce Iseri
 Casey McKeever

Ex Officio Member:
 Jim Suennen,
 Designee of Secretary,
 Health and Human Services
 Agency

Reneé Webster-Hawkins,
 Interim Executive Director

**Marriott Burbank Airport Hotel
 2500 North Hollywood Way
 Hollywood Burbank Room
 Burbank**

**October 17, 2012
 10:00 a.m. to 3:00 p.m. or until adjourned**

<u>Item</u>	<u>Description</u>	<u>Presenter(s)</u>	<u>Time</u>
1	<u>Call to Order, Roll Call and Welcome</u>	J. Kent, Chair	10 min.
Informational Items			
<i>Informational items are presented by Commissioners, Staff and Stakeholders, to provide information to the Commissioners and public related to First 5 California's mission and programs. These items are discussion-only, and are not action items.</i>			
2	<u>Executive Director's Report</u>	R. Webster-Hawkins, Interim Executive Director	15 min.
3	<u>Advisory Committee Reports</u> <i>The Advisory Committees formed under the bylaws may provide updates on any matters under their purview or meetings convened since the last Commission meeting.</i>	Commissioners	10 min.
4	<u>First 5 Association of California Report</u>	M. Kenney, Executive Director, First 5 Association of California	10 min.
5	<u>Financial Update</u> <i>Staff will provide information detailing the official financial report for revenues and expenditures for Fiscal Year 2011-12, and revenue projections and anticipated encumbrances and expenditures through Fiscal Year 2014-15.</i>	S. Beck, Chief of Administrative Services	20 min.

Action Items

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| 6 | <u>Delegation of Authority to Award Contracts under RFPs under Child Signature Program</u>
<i>Possible delegation of authority from the Commission to the Executive Director to award contracts based upon the recommendations of evaluation committees reviewing applications submitted in response to requests for proposals issued in support of the Child Signature Program.</i> | K. Westley,
Chief of Contracts and
Procurement | 10 min. |
| 7 | <u>CARES Plus Extension</u>
<i>Possible authorization of up to \$14 million per year for three years (7/1/2012-6/30/2016) to extend and improve the Comprehensive Approaches to Raising Educational Standards (CARES) Plus program, which would include the carry-over of unexpended funds from the 7/1/2010-6/30/2013 authorization for CARES Plus.</i> | D. Levin,
Deputy Director, Program
Management | 60 min. |
| 8 | <u>Closed Session</u>
<i>The Commission may adjourn to closed session to discuss the appointment of a permanent Executive Director pursuant to Government Code section 11126(a)(1). If any action is taken to appoint such a person, the Commission will report it publicly when the open session resumes pursuant to Government Code section 11125.2.</i> | Commissioners | TBD |

Lunch Break

Whether or not the Commission adjourns to closed session, the open session will adjourn for at least a one-hour break between Items 8 & 9.

Consent Calendar

Items on the consent calendar will be taken up and voted on as a group. Any Commissioner may request that any individual item(s) be removed from the group and discussed and voted upon separately following the group vote.

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| 9 | <u>Consent Items</u> | S. Beck,
Chief of Administrative
Services | 10 min. |
| 9a | <u>Approval of July 18, 2012 Commission Meeting Minutes</u> | | |
| 9b | <u>Approval of September 6, 2012 Special Commission Meeting Minutes</u> | | |
| 9c | <u>Approval of Commission Meeting Dates and Locations for 2013</u> | | |
| 9d | <u>Agreement Ratifications</u>
<i>Possible ratifications of agreements executed by the Executive Director under existing statutory or Commission authorization, as attached here: October 17, 2012 Agreement Ratifications</i> | | |

9e Agreement Approvals

9e1 Sandhill Software Development

Possible approval of a time-and-money amendment of an existing contract (CFF 4711) to add \$60,000 for a total of \$210,000, and extend the term for six months until 6/30/2013, to support a legacy information system known as the Proposition 10 Evaluation Data System (PEDS), and plan for potential wind down and transfer of system administration.

9e2 Business Advantage

Possible approval of a time-only amendment of an existing contract (CFF 4784) to extend the term for twelve months until 12/31/2013 to engage business analysts to advise on the data collection systems necessary for the child and teacher signature programs. The maximum contract amount will remain at \$237,500.

9e3 Shooting Star Solutions, LLC

Possible approval of a time-only amendment of an existing contract (CFF 4783) to extend the term for twelve months until 12/31/2013 to engage a consultant to provide independent verification and validation, and project oversight, for data collection and evaluation systems necessary for the child and teach signature programs. The maximum contract amount will remain at \$120,000.

Informational Items (continued)

10 Legislative Report

R. Webster-Hawkins,
Interim Executive Director

10 min.

Public Comment

Members of the public may speak for up to five minutes on any matter concerning the State Commission, with the exception of items appearing elsewhere on this agenda or items related to pending judicial or administrative litigation. No action by the Commission may be taken.

11 Adjournment

J. Kent, Chair

5 min.

The order in which agenda items are considered may be subject to change. Public comment is taken on each agenda item. If you wish to speak, place your name on the sign-in list. Prior to making your comments, please state your name for the record and identify any group or organization you represent. Depending on the number of individuals wishing to address the Commission, the Chair may establish specific time limits on presentations.

Depending upon the time available and the orderly management of proceedings, the Commission may order adjournment (recess or postponement) of any noticed meeting, to be continued to the next day, another specific date or time, or to the next business meeting, as appropriate. Any such adjournment will be noticed at the time the order of adjournment is made (Government Code §§11128.5, 11129).

If presenters intend to provide exhibits or handouts to the Commissioners and would like First 5 California to distribute them to the Commissioners and to the public in attendance at the meeting, electronic copies should be provided to Char Krantz, whose contact information is listed below, at least seven days prior to the scheduled meeting.

Supplemental materials available for this meeting are posted on our Web site at: www.cafc.ca.gov no later than the Monday preceding the meeting. Any person who wishes to request this notice or other meeting materials in an alternative format, requires translation services, or needs any disability-related modification or accommodation, including auxiliary aids or services, which would enable that person to participate at the meeting, must make that request at least seven days prior to the meeting date to:

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