

FACILITATOR'S GUIDE

# Using Observation and Documentation: Interpreting Observations

## WHAT'S IN THIS PD2GO PACK?

Learn how to examine observation data thoughtfully to understand children's development and learn how to use the information to inform curriculum planning. This pack helps teachers/providers develop strategies for using observation data for review, reflection, and planning.

#### Your Participants Will...

increase their capacity to review and reflect on observation information and use it to inform planning for individual children, small groups, and the entire group.



# INTERPRETING OBSERVATIONS

#### **SUPPORTING MATERIALS**

**Facilitator's Guide** Everything you need to facilitate this PD2GO presentation on *Interpreting Observations*, including an interactive presentation page along with step-by-step presenter's notes.

**Coaching Corner** One-page resource with self-reflection and practice opportunities that can be explored individually, with peers, and in professional development sessions.

Additional resource materials related to this pack provide opportunities to explore and expand your skills and knowledge through **Digging Deeper**, **Resource Links**, and **Family Connections**.

# HOW TO USE THIS FACILITATOR'S GUIDE

This Facilitator's Guide will provide you with step-by-step information on how to present this session using the interactive presentation page and downloadable materials specific to this PD2GO pack. We recommend opening the pack presentation as you go through this Facilitator's Guide.

#### **Presentation Information**

Text written in italics is meant to be spoken out loud during the course of the presentation.

Other text, marked with this icon (), offers important information such as instructions or suggested answers to facilitate the presentation of this PD2GO pack.

# THE INTERACTIVE PRESENTATION PAGE

The presentation page includes the following elements:

#### Steps

Click on each number icon to begin the section of the presentation—use the presenter's notes in this guide to facilitate each step of the presentation.

#### **DOWNLOADABLE MATERIALS**

#### In This Pack

Click on the downloadable materials hyperlink to access all materials related to this presentation.

#### In This Bundle

Click on the downloadable materials hyperlink to access all additional resources and materials that can be used with this presentation and other related packs.

#### **EXPANDING ON THIS PD2GO PACK**

This presentation on *Interpreting Observations* can be used individually or in conjunction with related packs in the bundle, *Observing with Purpose, For the Record,* and *Organizing for Assessment.* Additional resources and materials in this bundle (*Digging Deeper, Resource Links,* and *Family Connections*) are designed to extend skills and knowledge around these related packs, provide links to resources, and promote partnerships with families.



#### MATERIALS

In this pack, you will find:

Download all (2.7 MB)

Facilitator's Guide (2.8 MB)
 Everything you need to facilitate this PD2GO presentation on
 Interpreting Observations, including an interactive
 presentation page along with step-by-step presenter's notes.

#### Coaching Corner (170 KB)

One-page resource with self-reflection and practice opportunities that can be explored individually, with peers, and in professional development sessions.

Handout: Interpreting Observations (300 KB)

In this bundle, you will find:

Download all (830 KB)

Additional resource materials related to this pack provide opportunities to explore and expand your skills and knowledge. The resources include:

Digging Deeper (730 KB)

- Family Connections (170 KB)
- <u>Resource Links (160 KB)</u>



STEP 1:	
PRESENTATION SEQUENCE	FACILITATOR'S NOTES
Step Meet Perla, a softball coach.	[1 min] CLICK Step 1 - Start Facilitator: Perla is a softball coach, and her goal is to help her team play the best they can.
	CLICK
	<ul> <li>Facilitator: How does Perla know what to focus on during practice?</li> <li>Pause for participants to respond.</li> <li>Facilitator: In order to support her team and individual players, Perla:</li> <li>Observes her players carefully</li> <li>Thinks about recent performances</li> <li>Reviews data</li> <li>Recognizes strengths</li> <li>Identifies needs</li> <li>Perla reflects on game and player data in order to know what they need to work on individually and as a team.</li> </ul>



# STEP 1: Continued

#### **PRESENTATION SEQUENCE**



#### FACILITATOR'S NOTES



**Facilitator:** In a similar way, the reflection process in an early childhood setting requires thoughtful consideration of evidence from observations. Much like coaches, early childhood providers:

- Observe children carefully
- Think about recent activities
- Review data
- Recognize strengths
- Identify needs

Reviewing and reflecting on documentation involves asking questions about what you see in order to make informed decisions.



**Facilitator:** 

Reflecting on observation data gives teachers and providers the opportunity to learn more about the children in their care.



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## STEP 3: REFLECT

**PRESENTATION SEQUENCE** 

# Step Let's think more about the key ideas from the video.





Go to step 4: EXPAND

#### FACILITATOR'S NOTES



Step 3 - Reflect

**Facilitator:** Let's think more about the key ideas from the video.



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Use the following questions to discuss the main ideas from the video. Participants may refer to the "Interpreting Observations" handout as a reminder of the key ideas.

- In what ways is the Zone of Proximal Development (ZPD) a useful tool for reflecting on observations and learning about children's development?
- What are some differences between an ongoing/weekly review of documentation and a comprehensive review of children's portfolios?
- What are the benefits of using what you learn from reflection to inform curriculum planning?



Facilitator:

Reflection on observation data helps you plan learning activities in children's ZPD.



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# STEP 4:

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## THIS PD2GO PACK WAS INFORMED BY THE FOLLOWING RESOURCES:

- Desired Results Training and Technical Assistance Project (Producer). (2006). *Getting to know you through observation*. [DVD]. (Available from: http://www.wested.org/resources/getting-to-know-you-through-observation/).
- Dichtelmiller, M. L. (2011). *The power of assessment: Transforming teaching and learning.* Washington, DC: Teaching Strategies, Inc.
- Lui, A. (2012). *Teaching in the zone: An introduction to working within the Zone of Proximal Development (ZPD) to drive effective early childhood instruction* [White paper]. Retrieved from http://sowamslibrary.weebly.com/uploads/2/3/0/7/23079404/teaching\_in\_the\_zone.pdf
- National Center on Quality Teaching and Learning. (2014). *Collecting and using anecdotal records.* Retrieved from http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/teaching/practice/assessment/ iss/collect.html

