



April 12, 2023

INFORMATION  ACTION

**SUBJECT: ASSIGNMENT OF PUBLIC POLICY ADVISORY COMMITTEE CHAIR**

**RECOMMENDATION**

First 5 California (F5CA) staff recommends the Committee assign a chair to the Public Policy Advisory Committee (PPAC).

**SUMMARY OF THE ISSUE**

Article VI of F5CA's bylaws states one member of each committee will be designated chairperson. Generally, the term of office shall be one year, commencing upon the adjournment of the meeting at which they were elected. However, given this committee is newly formed and staff is working on a Proceedings Manual for the overall structure of Commission governance, the assignment will continue until an election schedule is established for all committees. The chair will preside over, and work with F5CA staff to draft the agenda for, each committee meeting. In the absence of the chair, the most senior member fulfills the role of the chair and presides at meetings.

**SUMMARY OF PREVIOUS COMMISSION DISCUSSION AND ACTION**

The PPAC was established in January 2023. This is the PPAC's first assignment of a chair.

**ATTACHMENTS**

None.